

Society of Offshore Marine Warranty Surveyors Board Meeting

Wednesday 14th July 2021 – 14:00 BST

Attendees:-

James Vavasour (JV)	James Laybourn (JL)
Stephen Norman (SN)	Ian Stewart (IS)
Doug Devoy (DD)	Ekkehard Stade (ES)
Vishal Sharma (VS)	Aureliano Schirripa (AS)
Michael Chan (MC)	Sean Hogue (SH)
David Ballands (DB)	Hector Grant (HG)
John Munnings-Tomes (JM)	Alison Cooper (AC)

Ref	Item	Action	Due Date
1	Apologies for Absence Jonathan Vine		
2	Minutes of the meeting held on 9/6/2021 Approved unanimously		
3 A	Membership Committee Report SOMWS member recommendations 7 new Full members were proposed by DB and VS seconded. No objections. DB suggested that a time limit would be put on candidates responding to questions. He will produce a suggested format for next Board meeting DB would look at Associate applications and agree those that should be admitted as members this week. Subsequently 4 new Associate members were confirmed. AS asked about candidates for extra categories, DB said he would distribute application forms for approval before uploading on the web site (to be	<div>DB</div> <div>DB</div>	<div>11/8/2021</div> <div>16/7/2021</div>

Ref	Item	Action	Due Date
B	done as a result of the database project being delayed see 4A below)	DB	16/7/2021
	Non renewing FastTrack members cancelled Four FastTrack members have not paid their 2021 subscriptions and Board colleagues will contact them to find out their status.	Various	16/7/2021
C	Linking SOMWS qualification to Engineering Council AS suggested linking the SOMWS qualification to the Engineering Council. SN said we are exploring collaboration opportunities. A meeting between the ILG and the JRC is to take place this afternoon. JV said there are other opportunities where we can collaborate for example co-promote by co-sponsoring events, publish articles together etc. As we see the world opening up its important we get SOMWs publicised.	ILG	15/7/2021
4 A	Communications report SOMWS Membership Database System After comprehensive testing and careful consideration, it has been decided that the membership database under construction for SOMWS will not meet our requirements. This development work was done at minimum cost and we believe that it has been beneficial in directing us to a more robust solution. A number of new developers are being considered and although this will result in an unfortunate delay in going live, we will use the lessons learnt to good effect and are confident that the new solution will be fit for purpose.		

Ref	Item	Action	Due Date
B C	ES suggested a software developer who may be able to assist and could arrange a meeting early next week.	ES / SN	23/7/2021
	IS also said that he has a software developer contact.	IS / SN	23/7/2021
	Website update See 4A above.		
	LinkedIn update Nothing further to report. JV said going forward we may want to think about having a dedicated social media person working on LinkedIn. SN and SH agreed to meet to discuss a way forward.	SN / SH	30/7/2021
5	SOMWS / JRC Working Group Report JMT produced a JRC update which is attached to the end of these minutes. The JRC meets tomorrow and will be setting out the priorities for the survey and engineering group for the next 12 months. JM informed colleagues that they came up with potentially 8 different initiatives for 2021. Each member is to come up with their top three they want to look at.		
6	Industry Liaison Group (ILG) JM, SN and Chris Bintcliffe are having an online meeting today with Mel Raven to look at the direction the JRC would like SOMWs to take and will include collaborations with other organisations.		
7 A	Secretariat 2021 Management accounts		

Ref	Item	Action	Due Date
	Renewals continue to be requested and paid, bad debtors are being kept to a minimum.		
B	Membership Card courier costs There are challenges sending membership cards to some members in that membership cards are being returned, around 10% to 15%. We are having a lot of returned cards from Brazil regardless of address. We may have to use a courier for some cards. There will be a small amount of additional cost when sending out membership cards going forward. JV suggested it might be worthwhile looking at investing in digital card software with the database re-organisation.		
C	Collaboration / development for ILG? This had been covered previously and will be included in ILG meeting with JRC this afternoon.		
8	Events Due to the current Covid-19 pandemic there will be no physical events taking place for the foreseeable future		
9	Any other business JM-T raised the recent tragic incident where many lives were lost on Barge Papaa 305 due to Cyclone Tauktae in the Mumbai High Fields. He suggested that SOMWS should produce a lessons learnt based on publically available data either for the SOMWS web site or LinkedIn. He would draft some text for agreement	JM-T	23/7/2021
	Date of next meeting: Wednesday 11 th August 2021 @ 14:00 BST (13:00 GMT)		



JRC – Survey & Engineering Committee Update
Last Meeting – 3rd June 2021



- Extraordinary Meeting 16/6 – agreed that S&EC would provide Engineering support for both Offshore Energy & Offshore Renewables
- SOMWS Update
 - AGM – May 26 2021, with election of 4 new Board Members
 - 320 Full Members & 49 Associate Members (as of April 2021)
 - New Website Under-development & agreed to have a Marine Operations Lessons Learned section
- Lessons Learned Project – **Now Launched** – [3 Currently Available](#)
- FUMA Update – *to be finalised*
- Renewables SOW/COP – **Now Launched** – [Technical Documents](#)
- Project Cargo SOW/COP – complete and awaiting website posting and launch
- Rig Move Addendum vs JRC Rig Move – [Rig Move Comparison Circular](#)
- Future Project Suggestion – *Quality of Offshore Risk Engineering Surveys/Reports*
- Awaiting next JRC meeting on 15 July to set priorities for S&EC for 2021/22

Note recent elections to JRC – see [JRC - 2021 Members](#)