

Society of Offshore Marine Warranty Surveyors Board Meeting

Wednesday 10th November 2021 – 13:00 GMT Attendees:-

Stephen Norman (SN)
Doug Devoy (DD)
Vishal Sharma (VS)
Sean Hogue (SH)
Michael Chan (MC)

James Laybourn (JL) Ekkehard Stade (ES) Hector Grant (HG) Alison Cooper (AC)

Ref	Item	Action	Due Date
1	Apologies for Absence		
	David Ballands		
	John Munnings-Tomes (JM-T)		
	Ian Stewart		
	James Miller		
	James Vavasour		
	Aureliano Schirripa		
	Jonathan Vine		
2	Vice-Chair position		
	SN thanked the two candidates for putting their names		
	forward. The candidates were Ekkehard Stade and		
	Sean Hogue. A total of 11 votes were cast, with 1		
	abstention and 1 no vote. There was a majority of 7		
	votes for Ekkehard to 4 for Sean. Therefore SN had the		
	pleasure in confirming that Ekkehard would take up		
	the position of Vice-Chair commencing 1st January		
	2022. Ekkehard Stade accepted the position as Vice-chair.		
	SN thanked Sean for his interest in the position, for his		
	support thus far and was sure that SOMWS would		
	benefit considerably from his knowledge and ideas.		
3	Review of new MWS incidents for 'Lessons Learned'		
	To be discussed at the next meeting. Item to be moved	Next Agenda	
	to the end of the agenda.		



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4	Minutes of the meeting held on 13/10/2021		
	There were no comments on last month's minutes.		
	Proposed – Doug Devoy		
	Seconded - Vishal Sharma		
5	Membership Committee Report		
Α	SOMWS member recommendations		
	Eight new members were presented.		
	There were no objections.		
	Proposed – Ekkehard Stade		
	Seconded – Doug Devoy		
	Three candidates were approved for additional		
	categories.		
	There were no objections.		
	Proposed – Michael Chan		
	Seconded – James Laybourn		
	Three candidates were approved for Associate		
	membership.		
	Some of the applications that have come through are		
	not near the standard to go through to screening. We		
	have to be careful not to push these applications		
	through and be mindful of that when screening		
	applications. It was highlighted that sponsors currently		
	needed to be a full member of SOMWS		
В	Additional Enhanced Sponsor Form		
	ES screen-shared the first draft of the enhanced		
	sponsor form. JRC2019-009 was used as a template.		
	There was a discussion as to how much information		
	should we be given to a sponsor before completing the		
	form.		



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	A question was raised re GDPR and sharing information with sponsors. We need to be compliant with GDPR. The applicant needs to give SOMWS their blessing that their application is going to be shared outside of SOMWS. We need to ensure that the GDPR clauses that we use are the valid ones that cover us.	HG	8/12/21
	We may need to look at an amendment to the online system as the aim of the database is to stop information being distributed externally. Ideally the sponsors need to access the information via the database.		
	The question was raised if there is any value in having sponsors at all. There have been sub-standard applications where the sponsor was a member of the board so it's not necessarily the sponsor who is at fault. The sponsor process is not currently adding value.		
	Do we need to guide the candidate as to the information the SC would find most helpful. It would be helpful to add a year and date column to the Experience Description Forms. We should see the sponsor as providing a character reference.		
	It was decided to park the discussion and arrange a meeting with SN, ES and DB as to the way forward.	SN, ES & DB	8/12/21
6 A	Communications report SOMWS Membership Database System SN has been in contact with Saturn. They are going through the development of the website and database. They are on track and SN and HG have both accessed the test site to monitor progress. All going well the database should be in Beta testing by Christmas.		



Ref	Item	Action	Due Date
В	Website update		
	See 6A above.		
С	LinkedIn update SN had a meeting with SH. SH is going to drive LinkedIn forward. SH has also offered to look after the website. SH said marine warranty information can be difficult to find, if anyone on the board comes across information to let him know so we can add to LI.	Board members	On-going
7	SOMWS / JRC Working Group Report At the meeting on 4th November the following was discussed:		
	 Two new joiners from the renewables environment. Project scope of work is now in the technical documents. A link was circulated by HG. A working group has been set up for Renewables and Upstream Energy. Lessons Learned project is on-going. Future opportunities to contribute to a JIP on mooring systems for floating wind. Future work priorities – split between upstream and renewables. SN had a meeting with Melanie Raven and JM-T. They touched on marine warranty surveyor and it was said that they very much wanted it led by SOMWS. It would be good to see JRC take a stronger position in their own stance, but if they aren't going to do it then SOMWS will need to promote the industry. We need to look at how we interact with industry. We need SOMWS representation at energy conferences. It would be helpful if when at a conference representing a company it was possible to highlight SOMWS membership. 		



Industry Liaison Group (ILG)		
No update		
Secretariat		
2021 Management accounts		
There is steady income from subscriptions coming in		
from renewals and new members. The next additional		
budgeted expenditure will be for the new database.		
Events		
It may be time to consider a physical event/s next		
year, funds permitting. It could be appropriate to have		
events running close together in Houston, London and		
Singapore. To be discussed next month	Next Agenda	
Any other business		
We have several overdue invoices with reminders		
being sent, VS and HG will make final attempt to		
contact, otherwise we will repeal their membership.	VS/HG	Actioned
Due to time zone conflicts, it was agreed to change the		
send out updated calendar meeting invites.	AC	Actioned
Date of next meeting:		
Wednesday 8 th December 2021 @ 14:00 GMT		
PLEASE NOTE THE CHANGE OF TIME		
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