



Society of Offshore Marine Warranty Surveyors
Board Meeting
Wednesday 9th December 2020 – 1pm GMT

Attendees:

Stephen Norman (SN) [Chair]
Vishal Sharma (VS)
David Ballands (DB)
James Laybourn (JL)
James Miller (JM)
Peter Baggaley (PB)
John Munnings-Tomes (JMT)
Doug Devoy (DD)
Hector Grant (HG)
Alison Cooper (AC)

Ref	Item	Action	Due Date
1	Apologies for Absence Michael Chan, James Vavasour and David Watson		
2	Minutes of the meeting held on 11/11/20 No comments. Proposed DD, seconded JMT		
3	Matters / Actions arising Congratulations were extended to LOC and Aqualisbraemar who have merged. We are waiting on the rollout of the COVID-19 vaccinations which will help with the global economy in 2021.		



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4 A B	<p>Membership Committee Report</p> <p>SOMWS member recommendations</p> <p>The Screening Committee recommended seven applicants for Full Membership of the Society.</p> <p>Proposed DB, seconded VS. Unanimously approved.</p> <p>In addition, the Committee approved four candidates for Associate Membership:</p> <p>SOMWS applications requiring sponsors</p> <p>At least 10 MWS wish to qualify as SOMWS members however they do not currently have a sponsor. There appear to be two options available:</p> <p>(a) ask SOMWS members if they would like to be a sponsor or</p> <p>(b) approach underwriters to act as sponsors.</p> <p>It was decided we should keep with the current approach. The issue with using underwriters is that they are not members.</p> <p>It was proposed that we contact our members via email to ask if they know the candidates and are happy to sponsor them. DB to draft emails to go to both the members and JRC</p>	DB	14/12/20



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	<p>We will contact the initial applicants if they are content that just their names will be emailed to members</p>	HG	11/12/20
C	<p>Sponsor for other applicant This applicant also needs a sponsor. It was proposed to follow the same approach as outlined in 4B above.</p>	DB & HG	14/12/20
D	<p>Is renewables more than just offshore wind?</p> <p>There was some discussion as to whether tidal energy can be placed in the renewables category. It was a bit of a grey area due to the limited number of tidal projects. It was agreed that it is a category that needs to be captured.</p> <p>DB to draft wording that captures the wider remit of renewables. To be discussed at the next meeting.</p>	DB	13/1/21
5 A B C	<p>Communications report SOMWS Membership Database System SN currently working through a snag list/ wish list. HG to receive access. The database should be going live end of January / beginning of February. There will be a demonstration at the next meeting.</p> <p>Website update See 5A above.</p> <p>LinkedIn update</p>		



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	<p>450 members.</p> <p>Board members are invited to submit further articles to the page.</p>	All	13/1/21
6	<p>SOMWS / JRC Working Group Report</p> <p>JMT – The renewables code of practice and scope of work – ready to be put in front of the JRC for approval. Documents should be live in the new year.</p> <p>JMT - Lessons learnt – looking to finalise the presentation template.</p> <p>JMT - We are working on a communication to members advising that LSW0498 is a poor relation to 2019 rig move documentation. JR201005 is far more comprehensive and provides far more certainty. Underwriter approval has been sought.</p>		
7	<p>Industry Liaison Group (ILG)</p> <p>A Chair of ILG Chair needs to be appointed. JM to suggest some dates/times to arrange a meeting in January to elect a new chair</p> <p>B Corporate & Affiliate membership To be discussed by ILG after chair elected</p>	JM	13/1/21
8	<p>Secretariat</p> <p>A Monthly management accounts</p>		



Ref	Item	Action	Due Date
B	Ahead of budget. 2021 membership renewals Invoices to be sent dated 1 st January 2021 alongside the regular monthly invoices that are sent out. These will be followed up after 30 days.		
9	Events JL no further updates. We agreed to wait until we can have face-to-face events.		
10	Any other business Clarification of SOMWS professional rules was sought and information will be sent to Board members with these minutes.	HG	ASAP
	Date of next meeting: Wednesday 13th January 2021 @ 13:00 GMT		