



**Society of Offshore Marine Warranty Surveyors
Board Meeting**

Wednesday 14th October 2020 – 14:00 BST (13:00 GMT)

Attendees:

**James Vavasour (JV)
Vishal Sharma (VS)
David Ballands (DB)
David Watson (DW)
Stephen Norman (SN)
Peter Baggaley (PB)
Doug Devoy (DD)
James Miller (JM)
John Munnings-Tomes (JMT)
Hector Grant (HG)
Alison Cooper (AC)**

Ref	Item	Action	Due Date
1	Apologies for Absence Michael Chan and James Laybourn		
2	Minutes of the meeting held on 09/09/2020 No comments.		
3	Matters / Actions arising No matters / actions arising.		
4 A	Membership Committee Report SOMWS member recommendations Eight new members were recommended to the Board. Proposed by DB and VS seconded proposed candidates. No comments or objections were raised.		



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	Four candidates were also approved for Associate Membership		
5 A B C	<p>Communications report</p> <p>SOMWS Membership Database System</p> <p>The membership database system is progressing well. There are some limitations as to how we link in with the screening committee matrix. This might include regular SC video calls to efficiently discuss applicants and come to a quicker decision than waiting for a number of emails to be received. We will need to look at streamlining the internal processes in order to accommodate the new database.</p> <p>It was suggested that when an applicant declared who their sponsor would be, an automated email would be sent to the sponsor thus giving them a heads-up on the request. SN to ask FastNet to action this.</p> <p>Website update</p> <p>See 5A above.</p> <p>LinkedIn update</p> <p>410 followers. Once database is up and running we need to re-think our social media strategy.</p>	SN	ASAP
6	<p>SOMWS / JRC Working Group Report</p> <p>There are three key issues:</p>		



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	<ul style="list-style-type: none"> • Floating unit mooring assessment. The template is in progress – final draft out by the end of the year. • Renewables and project cargo scope of work and scope of practice ready for submission to the JRC for their approval. • Rig move addendum. JMT 1993 London Standard wording 498 – mobile shift addendum is still being used. We cannot prohibit the use of the 498 wording. Looking at doing a campaign to underwriters predominantly demonstrating that 498 is weaker compared to the JRC document. There are parallels between the two documents but in terms of when applying and performing a tow approval an LSW provides a lot of latitude and is nautical miles based rather than days based. Barely touches on location approval. Hope to have the document ready for the next meeting to share with the underwriting members within the JRC. 		
7 A	<p>Secretariat</p> <p>Monthly management accounts</p> <p>Income is ahead of the budget. Total overheads are higher due to paying for IT development work and the increase in the N4PBS fee. HG will put together a draft budget for 2021</p>	HG	11/11/20



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B	<p>Geographical Statistics Total of 280 full members and 28 associate members before today's recommendations.</p>		
8	<p>Events Due to the amount of webinars currently being played out webinar fatigue is setting in. Unless we have something very specific to present then it might be a waste of effort. VS to speak to JV re the board's discussion. JV can then make a decision regionally.</p>	VS	ASAP
9	<p>Any other business SN requested that when sending emails colleagues use the SOMWS signature block.</p> <p>SN had a discussion with a candidate over SOMWS application who asked if doing a Marine Warranty course would help with his application. A discussion to take place at a future meeting.</p> <p>JM asked about the ILG and who should take over as the lead member. It was agreed that DW, SN, JM & Chris Bincliffe would discuss this before the next Board meeting..</p>	<p>JV</p> <p>All ILG</p>	<p>TBC</p> <p>11/11/20</p>
	<p>Fate of next meeting:- Wednesday 11th November 2020 @ 13:00 GMT</p>		